

Attendees: Crystal Klingele, Cyrus Yocum, Dante Razzini, David Bevin, Heather McAvoy, Joanne Lehner, Kathleen Bevin, Patricia O'Neal, Terry Adams

1) March Quarterly Minutes:

- Joanne Lehner moved to approve the minutes of the last meeting, seconded by Cyrus Yocum and unanimously approved.

2) November/December/January budgets, 2<sup>nd</sup> Quarter Capital Improvement Expense Report:

- County explained how account 5456 has not used 91.6% of revenue. 91.6% of the entire budget for this account has been allocated for use throughout the fiscal year.
- Capital expenditures report; shows the new treated water meter and the replacement sensaphone datalogging/alarm system have been installed at the treatment plant .
- The CSA7 column on the Capital Expenditures Report is a future funding source.
- CSA7 received 45 trips of raw water trucked in to our water system, resulting in a cost of \$18,000.00 during the winter months.

3) Capital Improvements, Compliance:

- CSA7 is required to repair all "water break areas" and return them back to existing condition.
- Patricia O'Neal will follow up with County for clarification of additional raw water source; Committee desires compliance with the decree be a top priority.
- Patricia O'Neal will follow up with County, if CSA7 has the money why not complete priority #1 (on CIP and Project Prioritization Report) instead of over a three-year period.
- Looking for input from County on CIP and Project Prioritization status and recommended time frame.

Break 12:00-12:10 pm

4) Delinquent Accounts:

- Patricia will look into a resource sheet to go with past due and shut off notices.
- Looking for input from County regarding locking vs removing a meter.

5) Boil Water Advisories:

- Committee members agree to continue distributing boil water and cancellation notices to comply with State requirements.
- 6) Annual Meeting:
- 2017 Review; Committee following various capital improvements through their different steps towards completion.
  - 2018 Vision; Capital improvements, grant funding, balanced budget, continue to upgrade database and perform pressure readings, continue flushing program and install further flush valves as budget allows, quarterly water audits, functional website, and keep our watershed healthy!
- 7) Website: No report.
- 8) No public comment

The meeting was adjourned at 1:25 PM

Respectfully submitted  
Crystal Klingele, Secretary